



# State of West Virginia Agency Master Agreement

Order Date: 2020-10-22

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES,  
INVOICES, AND SHIPPING PAPERS.  
QUESTIONS CONCERNING THIS  
ORDER SHOULD BE DIRECTED TO  
THE DEPARTMENT CONTACT.

Order Number:	AMA 1300 1300 STO12E02 18	Procurement Folder:	36247
Document Name:	Merchant Card Services for Statewide Use	Reason for Modification:	Change Order No 18 to extend per the attached Fifteenth Amendment.
Document Description:	Merchant Card Services - Required use per WV Code 12-3A-3		
Procurement Type:	Agency Master Agreement		
Buyer Name:	Alberta Kincaid		
Telephone:	(304) 341-0723		
Email:	alberta.kincaid@wvsto.com		
Shipping Method:	Vendor	Effective Start Date:	2014-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2021-11-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000213792	Requestor Name:	Shelly Murray
BB & T		Requestor Phone:	(304) 341-7089
300 SUMMERS ST		Requestor Email:	shelly.murray@wvsto.com
CHARLESTON	WV		
US	25301-1624		
Vendor Contact Phone:	304-348-7078	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE	WEST VIRGINIA STATE TREASURERS OFFICE
322 70TH ST SE	322 70TH ST SE
CHARLESTON	CHARLESTON
WV 25304	WV 25304
US	US

Total Order Amount: Open End

DEPARTMENT AUTHORIZED SIGNATURE

SIGNED BY : Bryan Archer

DATE: 2020-10-22

ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 18

Change Order No. 18 is issued to extend and add the fifteenth amendment and updated fee schedule.

Effective date of change: 12/01/2020

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84121500			EA	\$0.00
Service From		Service To			

**Commodity Line Description:** Banking institutions**Extended Description:**

FEES for POS Expenses related to Merchant/Credit Card Services. See CL 6 for use of 'Service' item type, as applicable

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43211720			EA	\$0.00
Service From		Service To			

**Commodity Line Description:** Point of sale payment terminal**Extended Description:**

Various types of POS terminals - rental or purchase. Price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43212112			EA	\$0.00
Service From		Service To			

**Commodity Line Description:** Point of sale POS receipt printers**Extended Description:**

Various types of printers - price varies. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	14111608			EA	\$0.00
Service From		Service To			

**Commodity Line Description:** Gift certificate**Extended Description:**

Agencies use of Gift Card Program. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43211505			EA	\$0.00
Service From		Service To			

**Commodity Line Description:** Point of sale POS terminal**Extended Description:**

PIN Pads/ Card Readers/ Check Readers. Review Fee Schedule

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84121500				\$0.00
	<b>Service From</b>	<b>Service To</b>			
	2016-07-01	2020-11-30			

**Commodity Line Description:** Banking institutions

**Extended Description:**

FEES for Merchant/Credit Card Services  
(CL 6 created for doing advance ADOs as a Service type)

**FIFTEENTH AMENDMENT**

**to**

**AGREEMENT**

**between**

**WEST VIRGINIA STATE TREASURER'S OFFICE ("STO")**

**and**

**BRANCH BANKING & TRUST CO. NOW TRUIST ("BB&T now Truist")**

This **FIFTEENTH AMENDMENT** ("Fifteenth Amendment") is made effective December 1, 2020, and amends the Agreement dated December 1, 2011, known as Purchase Order STO12E02, by and between the WEST VIRGINIA STATE TREASURER'S OFFICE (STO) and BRANCH BANKING & TRUST CO. NOW TRUIST (BB&T now Truist).

**WHEREAS**, the STO and BB&T now Truist entered into the Agreement for merchant card services dated December 1, 2011, for merchant card services; and

**WHEREAS**, the Agreement reserves the right of the STO to amend the Services under the Agreement as mutually agreed between the parties; and

**WHEREAS**, the parties seek to amend the Agreement by updating fees as identified in Exhibit B to allow for a necessary transitional period from BB&T now Truist to a different vendor.

**NOW, THEREFORE, THIS AMENDMENT WITNESSETH:**

The parties covenant and agree as follows:

- 1. Extension:** The Agreement shall be extended for the period December 1, 2020, through November 30, 2021. BB&T now Truist is the current provider until November 30, 2020; an extension is necessary as the STO transitions to a different vendor to provide merchant services. This extension will be necessary only until all current Merchant Identification Numbers are transitioned from BB&T now Truist to the new vendor providing merchant services and also for the necessary support and research for refunds, chargebacks, and returns, which may occur after November 30, 2020, for a period of 6-9 months following November 30, 2020.

2. **Compensation:** Exhibit B of the Agreement is hereby deleted and the attached Exhibit B is substituted therefor.

**WITNESSETH THE FOLLOWING SIGNATURES:**

**WEST VIRGINIA STATE TREASURER'S OFFICE:**

Shelly Munday DT Purchasing 10/22/2020  
Approval Signature Title Date

**BRANCH BANKING & TRUST CO. NOW TRUIST**

Michael Holtz SVP 10/13/20  
Approval Signature Title Date

This document was drafted by:  
M. Lindsay Marchio, Esq. - WV Bar #12859  
West Virginia State Treasurer's Office  
322 70th Street SE  
Charleston, WV 25304  
(304) 340-5023

**Exhibit B**  
**Fee Schedule**  
**STO12E02**

**Effective 12/1/2020**

Section 2: Services for Credit Cards		Unit Rate
**	VISA	1.83%
	FANF Fee Table for Visa Cards	Exhibit B (Attachment 1)
**	MasterCard (MC settles w/ VISA)	1.83%
**	Discover	1.83%
***	Small Ticket Purchase Fee	1.83% + \$0.20
	PIN Debit	1.83% + \$0.25
	Card Brand Pass Thru Fees	\$0.02
	Cardholder Disputes (1-10.F)	\$0.00
	Other Transaction Fees	\$0.00
	Explicit 3rd Party Charges - Pass Thru Fees	as charged by 3rd party
	Training & Support (1-6.L)	\$0.00
	Access Delivery Fee	\$10.00 per month per MID
*****	PCI Compliance Fee	See ***** page 4 for failure event fee
	PCI Compliance Fee (Hardware/Programming)	\$0.00
	PCI Program Fee (Attesting in Trustwave)	\$5.00 per month per MID
****	PCI Non Compliance Monthly Fee	\$29.95 per month per non-compliant MID
	Research	\$0.00
	Web-based Access to Reports (1-12.C.2)	\$0.00
	Terminal Replacement Fees	\$150.00 (Includes EMV Terminals)
	Terminal Upgrades	Upgrade pricing is based on the equipment pricing list
	Terminal Supplies to STO and/or Agencies	\$0.00
	Purchasing/Corporate Card Payments - Effective February 1, 2015	
	Level 1 Processing Fee where Level 2 or 3 is Available	2.95%
	Level 1 ticket items will be charged 2.95% as opposed to 1.83%, the standard rate, when Level 2 data is not entered. Those agencies accepting Pcards for internal and external transactions will be subject to the higher pricing unless all Level 2 data as well as AVS are entered into the merchant system at the time the transaction is processed.	

**Exhibit B**  
**Fee Schdule**  
**STO12E02**

**Effective 12/1/2020**

<b>Equipment (3.5, 4.2.2)</b>	<b>Purchased New</b>	<b>Purchased Refurbished</b>	<b>Monthly Rental</b>
<b>Terminals</b>			
Ingenico iSC250 (Shift4 compatible)	\$650.00		
Verifone Vx680 (3G Cellular Terminal - See Cellular Section for additional pricing)	\$700.00		
Verifone Vx520	\$350.00	\$300.00	
Verifone Vx520 Stationary Stand	\$99.00		
Terminals with comparable features and functionalities will be offered at the price stated above. The price of all other terminals will be defined in future amendments.			
<b>PIN pads</b>			
Vx805	\$250.00	N/A	N/A
Vx805 Stationary Stand	\$99.00	N/A	N/A
<b>Printers</b>			
Verifone P-900	\$225.00	N/A	N/A
Epson Receipt Printer (T-20)	\$250.00	N/A	
<b>Card Readers</b>			
IDTech SecureMag USB-KEYBD (replaced Magtek)	\$100.00	N/A	
SecureKey TM M130 (DMV)	\$120.00	N/A	N/A
<b>Other</b>			
Imprinters	\$0.00	N/A	N/A
Sales Slips/Return Slips	\$0.00	N/A	N/A
Printer Paper and Ribbon	\$0.00	N/A	N/A

Damages from acts of God or through user abuse is not covered under warranty.

The use of electric surge protectors on phone lines and power cords protects the equipment from damage and are highly encouraged.

**Exhibit B  
Fee Schedule  
STO12E02**

Effective 12/1/2020		
Gift Card Program		
	Gift Card (Custom Program)	
	> Untruncated Merchant Card Balance Report	\$250 per Merchant Location per Report (BB&T will provide up to 10 reports at no cost)
	> Monthly Fee per location	\$10.00
	> Per Transaction Fee	\$0.21
	> Prepress Fee (per card type)	\$100.00
	> Graphic Design (per card type)	\$75.00
	> Additional Card Production	\$0.66/ card
	> Additional Locations (set-up)	\$75.00
	> Additional Terminals (set-up)	\$10.00
Other Applications		
	Authorize.Net	
	> Setup Fee (One Time, Per Account)	\$99.00
	> Monthly Gateway Fee	\$14.95
	> Per Transaction Fee	\$0.06
	> Monthly Iframe Fee	\$50.00
FreedomPay		
	FreedomPay P2PE POS Solution	
	<b>A separate merchant account is required for locations using more than one application with FreedomPay iWL252 terminal.</b>	
	<b>FreedomPay P2PE Instruction Manual (PIM) Acknowledgement Form must be signed. (Exhibit B-Attachment 2)</b>	
	> Setup Fee (One Time, Per Account)	\$200.00
	> FreedomPay Per Transaction Fee/Secure Switching Fee	\$0.08
	> Reprogramming Fee (Virtual terminals and stand-alone)	\$99.00
	> Ingenico iWL252 Bluetooth Terminal	\$880.00
	> Ingenico iWL252 Base	\$200.00
	> Ingenico iWL252 Battery (additional or replacement)	\$45.00
	> Stand for iWL252	\$74.00
	> Ingenico iWL255 Wireless/Cellular Terminal	\$850.00
	> Ingenico iWL255 Wireless Setup Fee (One Time, Per Terminal)	\$35.00
	> Ingenico iWL255 Monthly Wireless Fee (Per Terminal)	\$20.00
	> Ingenico iWL255 FreedomPay Per Transaction Fee/Secure Switching Fee	\$0.08
	> Ingenico iWL255 Wireless Per Transaction Fee	\$0.05
	> Locking Tether Cord	\$25.00
	> Ingenico iPP350 (micros)	\$500.00
	> Ingenico iPP350 Stand	\$99.00
	> Rush Shipping	\$125.00
	FreedomPay FreeWay P2PE Virtual Terminal Solution	
	<b>A separate merchant account is required for locations using more than one application with FreeWay Virtual Terminal.</b>	
	<b>FreedomPay P2PE Instruction Manual (PIM) Acknowledgement Form must be signed. (Exhibit B-Attachment 2)</b>	
	> Interchange Rate for FreeWay Virtual Terminal Only	2.83%
	> Setup Fee (One time, Per Account)	\$200.00
	> Per Transaction Fee/Secure Switching Fee	\$0.08
	> Reprogramming Fee (Virtual terminals and stand-alone)	\$99.00 per MID
	> Ingenico ID Tech SREDKey (Required with FreeWay Virtual Terminal)	\$250.00
	> Rush Shipping	\$125.00
	Global Virtual Terminal	
	> License Fee (One Time Per Account)	\$75.00
	> Monthly Gateway Fee	\$9.95
	> Per Transaction Fee	\$0.00
	Verifone Vx680 3G Cellular Terminal (AT&T)	
	<b>A separate merchant account is required for locations using more than one application with the Vx680.</b>	
	> Verifone Vx680	New \$700.00
	> Wireless Setup Fee (One Time, Per Terminal)	\$35.00
	> Monthly Wireless Fee (Per Terminal)	\$20.00
	> Per Transaction Fee	\$0.05



**Exhibit B  
Fee Schedule  
STO12E02**

Effective 12/1/2020		
	<b>MultiPass</b>	
	> License Fee	\$0.00
	> Monthly Gateway Fee	\$0.00
	> Per Transaction Fee	\$0.00
	<b>SwipeSimple</b>	
	> License Fee	\$99.00
	> Monthly Gateway Fee (Per MID)	\$15.00
	> Eclipse A200 Card Reader (EMV and Mag Stripe)	\$59.00
	> Swift B250 Card Reader (EMV, Bluetooth, and NFC)	\$89.00
	> Charging Stand for Swift B250 Card Reader	\$35.00
	<b>Sphere (powered by TrustCommerce)</b>	
	> License Fee (one time per acct)	\$99.00
	> Monthly Gateway Fee (see #6)	\$15.00
	> Per Transaction Fee	\$0.09
	> Citadel Set up Fee	\$99.00
	> Citadel Monthly Fee	\$11.00
	> Citadel Stored Billing ID Fee (Applies to every stored card new and existing)	\$0.08
	> iSC250 (EMV Solution)	\$650.00
	> iSC480 (EMV Solution)	\$765.00
	> Card Current	\$120.00/file upload
	> Card Current (card/account update)	\$0.28/card or account updated
	> Trustee Premier Annual Fee	\$3,250.00
	> Trustee Premier One Time/Per Page Implementation Fee (6 hours of programming)	\$1,600.00
	> Trustee Premier Fee for In Production Pages (New Instances, Changes, Updates, or Over 6 hours of Programming)	\$225/hour
	<b>Sphere (powered by TrustCommerce) Safe P2PE Virtual Terminal</b>	
	> Safe P2PE License Fee (one time per account)	\$99.00
	> Monthly Gateway Fee	\$15.00
	> Per Transaction Fee	\$0.09
	> IDTech SRED Key (P2PE)	\$250.00
	> iPP320 (P2PE)	\$500.00
	> iPP350 (P2PE)	\$650.00
	> iSC250 (P2PE)	\$850.00
	<b>TrustWave</b>	
	> TrustWave Expanded Products Offering (Exhibit B -Attachment 3)	Please See Fee Schedule
	<b>Voltage Encryption/Tokenization</b>	
	> Voltage Encryption/Tokenization	\$10.00/month per MID
	> Per Transaction Fee	\$0.05
	<b>Other Items</b>	
*****	Other Card Types - American Express	2.25% + 30 Basis Points
	24-hr Batch Close Fee	\$0.00
	Merchant "Daily Letter"	\$0.00

\*\*\*Visa, MasterCard, and Discover rates are based on the current interchange rate structure including all pending adjustments to signature and PIN debit transaction related to the recent Dodd-Frank Financial Reform Bill (including the Durbin Debit Interchange Amendment) that take effect on October 1, 2011. Should interchange costs change based on Federal Government and/or Federal Reserve rules and regulations, BB&T may propose pricing adjustment for the STO's approval.

\*\*\*Effective January 1, 2015, Small Ticket Pricing for MIDs averaging or having the majority of the transactions less than or equal to \$15.00 per transaction will be assessed a \$0.20 transaction fee. Service fee accounts will not be subject to the surcharge. Rates and other fees will apply per schedule above. The \$.20 per transaction fee will be assessed to all transaction accounts with sales related to Parking and Food Service MID's with average transactions equal to or less than \$15 each.

\*\*\*\*Any non-compliant MID is assessed \$29.95 per month per non-compliant MID. This is an additional charge to the monthly PCI Program Fee on each MID of \$5.00. Merchants must be compliant within 30 days of non-compliance notification. If after this 30 day period the merchant is still non-compliant, charges for non-compliance will be assessed.

If a merchant manually reports PCI compliance to BB&T, the merchant is responsible for providing timely attestations of compliance to BB&T; BB&T will not notify the merchant of missing attestations and/or non-compliance status. Non-compliance fees will apply if attestations are not received timely.

\*\*\*\*\*BB&T manages settlements for Discover, Visa and MasterCard MIDs to adhere to the one business day deposit rule pursuant to state law. Currently, American Express settles through a separate STO contract (STO13E05) and until such time that BB&T manages settlements for American Express transactions, BB&T will continue to assess the 0.300 basis point processing fee for American Express transactions in addition to the 2.25% American Express interchange rate.

\*\*\*\*\*Note that this line item cost will include all fees, Merchant and Bank, related to any MID that is charged or levied fines or fees as a result of failure to properly conduct merchant acceptance or as a result of non-compliance or negligence, as charged by the card brands against that MID. The merchant and/or State will be responsible for all cost of fines and mitigation to resolve.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: BB&T

Authorized Signature: Michael Heitsch Date: 10/15/2020

State of West Virginia

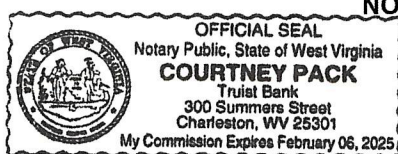
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 15 day of October, 2020.

My Commission expires Feb. 6, 2025

**AFFIX SEAL HERE**

**NOTARY PUBLIC**



Courtney Pack

Purchasing Affidavit (Revised 01/19/2018)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McGriff Insurance Services Inc. 301 College Street, Suite 208 Asheville NC 28801	<b>CONTACT NAME:</b> Karen Wray <b>PHONE (A/C, No, Ext):</b> 501-661-4973 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> CertificateRequests@bbandt.com														
<b>INSURED</b> 09TRUPC Truist Financial Corp. & Subsidiaries c/o McGriff Insurance Services 301 College Street, Suite 208 Asheville NC 28801	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Hartford Fire Insurance Company</td><td>19682</td></tr><tr><td>INSURER B: Twin City Fire Insurance Company</td><td>29459</td></tr><tr><td>INSURER C: National Union Fire Ins Co of Pitt. PA</td><td>19445</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Fire Insurance Company	19682	INSURER B: Twin City Fire Insurance Company	29459	INSURER C: National Union Fire Ins Co of Pitt. PA	19445	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: National Union Fire Ins Co of Pitt. PA	19445														
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:** 1090513274**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			22CSES70002	12/6/2019	5/1/2021	EACH OCCURRENCE \$ \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 MED EXP (Any one person) \$ \$ 10,000 PERSONAL & ADV INJURY \$ \$2,000,000 GENERAL AGGREGATE \$ \$4,000,000 PRODUCTS - COMP/OP AGG \$ \$4,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			22CSES70003	12/6/2019	5/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			28295320	12/6/2019	5/1/2021	EACH OCCURRENCE \$ \$15,000,000 AGGREGATE \$ \$15,000,000 \$
A B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	22WNS70000 22WBR70001	12/6/2019 12/6/2019	5/1/2021 5/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$ \$1,000,000 E.L. DISEASE - POLICY LIMIT \$ \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)22WNS70000 - Workers Compensation (Various Writing Company Names within the Hartford Fire Insurance Group apply based on the state of employment)  
~~~ 22WBR70001 - Workers Compensation for Wisconsin ONLYFUTURE RENEWAL CERTIFICATES SHOULD BE OBTAINED BY ACCESSING THE FOLLOWING WEBSITE ([www.mcgriffinsurance.com/truisteoi](http://www.mcgriffinsurance.com/truisteoi))NOTE: The website is case sensitive so be sure to use all lower case letters when typing the web address.  
Solicitation # AMA STO 1700000002 Banking and Depository Services for Merchant Contract STO 12 E02**CERTIFICATE HOLDER****CANCELLATION**WV State Treasurer's Office  
322 70th Street, SE  
Charleston WV 25304

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Nila S. Swink*

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